



## **Trussville City Schools FERPA Disclosure Statement**

In accordance with the Federal Education Rights and Privacy Act of 1974 (FERPA), as amended, a student's education records are maintained as confidential and, except for a limited number of special circumstances listed in that law, will not be released to a third party without the parent/student's prior written consent. The law, however, does allow Trussville City Schools to release student "directory information" without obtaining prior consent of the parent/student. If you do not want the release of certain types of directory information without your prior consent, you may choose to "opt-out" of this FERPA exception by completing the procedures below. FERPA details and examples of "directory information" can be located in the Trussville City Schools Code of Student Conduct (attached below).

Procedures to Opt Out: Parents and/or eligible students may request that directory information not be disclosed by notifying the school principal or designee in writing within fifteen (15) days of the beginning of the school year or within fifteen (15) days of the date of enrollment.